

## Privacy Policy

The Fairmacs group of companies ("Fairmacs") provides a range of integrated logistics services, catering & housekeeping, ship chandelling & trading in bonded goods, domestic & international trading, etc., through its constituent businesses. Fairmacs interacts with its clients and suppliers of goods and services in the conduct of those businesses and ancillary activities.

Protecting personal information provided to us is important. We hope that this Personal Information Management Statement will help you understand how Fairmacs collects, uses and safeguards your personal information in accordance with the respective country laws and their provisions prevailing in the country of operations.

### Personal Information Collection

In its capacity as an integrated provider of logistics, Fairmacs collects personal information about its employees, clients, suppliers, sub-contractors and others with whom it deals, in order to effectively conduct its business. This personal information will include sufficient details for Fairmacs to interact effectively with them in the conduct of its business and providing the necessary services.

### Information Use

The primary purpose for collecting, holding and using the personal information is for the establishment and maintenance of records for our clients, suppliers of goods and services, and others with whom we conduct business in order that we can work effectively with them.

Personal information collected is also used to facilitate distribution of corporate communications, including our financial results, annual reports and other information that is relevant to the promotion or reporting of our business activities. Fairmacs has legal and statutory obligations in relation to the collection and use of some of this personal information.

### Access and Correction

You can contact the Company Director (see below) if you would like details of personal information which may be held about you or if you wish to correct any personal information held. To ensure the integrity and safety of personal information, Fairmacs will normally only disclose personal information it holds to the individual concerned or to someone having proper authorization or authority to request such information, or to fulfill legal or regulatory requirements. Fairmacs may also disclose personal information to its advisers and other parties in connection with the present and future conduct of its business. If deemed necessary from time to time, a fee may be charged for the provision of personal information.

### Storage and Security of Personal Information

Personal information is principally held in electronic databases maintained within Fairmacs's computer network. We use a range of security processes to protect the confidentiality and security of personal information held.

### Changes to this statement

Any changes made to this statement from time to time will be incorporated in an updated version which will be made available on our website - [www.fairmacs.com](http://www.fairmacs.com)

**Further Information:** If you would like any further information or wish to voice your concern on any matter to do with either this policy or use of your personal information, please contact the below address:

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